

State of Wisconsin  
**Homeland Security Council**

JIM DOYLE  
Governor

MAJ GEN AL WILKENING  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704

608-242-3001

**Open Session Meeting Minutes**

**Department of Military Affairs  
Room 204**

2400 Wright Street  
Madison, WI 53714

**Thursday, April 11, 2003  
11:47 a.m. – 11:55 a.m.**

**Members present:** Chair Major General Albert H. Wilkening (DMA), Ed Gleason (WEM), Mike Metcalf (CapPol) and Dave Steingraber (OJA).

**Members Absent or Excused:** Ken Baldwin (DHFS), David Collins (WSP), Jim Warren (DCI).

**Alternates present:** Carolyn S. Kelly (DCI alternate), Steven D. Sell (WSP alternate) and James W. Koleas (OJA alternate).

**Others present:** Col Thomas Haase (DMA staff) and Randi Milsap (DMA Legal Counsel).

**Quorum was present.**

**10:47 a.m. - Convene in open session.**

1. Announcements of Closed Session discussion action.

Chair Wilkening announced that each agency provided its weekly intelligence report. There was discussion on the need for a marketing plan for the Council. The review of terrorism preparedness recommendations and initiatives was deferred until the next meeting. The Council briefly discussed the Wisconsin Employee Security Procedures.

2. Final review and approval of Council Charter.

Chair Wilkening recommended that this matter be deferred until the next meeting.

3. Final review and approval of Organizational Chart and Sector Coordination Chart.

Chair Wilkening recommended that this matter be deferred until the next meeting.

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4. Other Business.

Steve Sell reported that David Collins wanted support and exposure for the BOWMAC Course.

5. Public Comments.

There was no public comment.

6. Set date, time and place of next meeting.

Next meeting will be Thursday April 17, 2003 from 9:00 a.m. to 12:00 p.m. Chair Wilkening asked the members to check their calendars for availability for a meeting to be held at Volk Field on either May 7 or May 8, 2003.

7. Adjournment.

A motion was made by Carolyn Kelly (for Warren) and seconded by Mike Metcalf to adjourn the meeting. **Motion carried.**